

**Student Worker Position Description
William Jewell College
2020-21 Academic Year**

OFFICE OR DEPARTMENT: Athletic Department
CONTACT PERSON: Beverly Siercks, Assistant Athletic Director
EMAIL: siercksb@william.jewell.edu

JOB TITLE: Life Guard

JOB DESCRIPTION: Lifeguard during open swim times decided by the swim coach. Students must have a current lifeguarding certificate, First Aid and CPR certificates to be copied and kept on file with the coach. Students will clean the pool area and deck and assist the coach when necessary to maintain the pool, deck and storage area.

NUMBER OF HOURS PER WEEK: 8

WORK DAY SCHEDULE: Varies

SEMESTER(S) OF EMPLOYMENT: Fall Spring Summer semesters

WAGE RATE:

- \$9.45 [FY or SO rate]
- \$9.70 [JR or SR rate]
- \$9.85 per hour [position requires special skills]
- X \$10.85 per hour [campus tutors and lifeguards, only]

NOTE: STUDENTS MAY NOT WORK DURING REGULARLY SCHEDULED CLASS TIME. IF CLASS IS CANCELLED OR DISMISSED EARLY, THE STUDENT MUST PROVIDE DOCUMENTATION FROM THE FACULTY MEMBER BEFORE BEGINNING WORK.

REQUIRED SKILLS:

	Answer phones		Grounds/landscaping		Statistics
X	Ability to work in office setting		Interpersonal skills		Theatre/Stage Production
X	Ability to do physical labor		Inventory	X	Time management skills
	Accompanist	X	Lifeguard Certification		Tutoring
	Clerical/filing				Typing/Data Entry
	Computer skills		Photography		Sales
X	Customer Service		Research		Video/audio/sound technical skills
X	Custodial		Science knowledge to assist lab		Web page design
	Effective Communication		Sports Information		

Other, please specify:

Additional Information: