

**Student Worker Position Description
William Jewell College
2020-21 Academic Year**

OFFICE OR DEPARTMENT: Athletic Department

CONTACT PERSON: Coaches, Equipment manager, Compliance Coordinator, SID, Mabee Center Coordinator, Athletic Training, Director of Broadcasting, Assistant Athletic Director and the Strength and Conditioning Coach.

EMAIL: ellisonj@william.jewell.edu

JOB TITLE: Athletics Student Photographer

JOB DESCRIPTION: Attend games and/or other athletic related events to photograph. May also include assisting the Assistant Athletic Director for Communication with team media days.

NUMBER OF HOURS PER WEEK: 5

WORK DAY SCHEDULE: Day, evenings and weekends

SEMESTER(S) OF EMPLOYMENT: August - May

WAGE RATE:

- X \$9.45 [FY or SO rate]
- X \$9.70 [JR or SR rate]
- \$9.85 per hour [position requires special skills]
- \$10.85 per hour [campus tutors and lifeguards, only]

NOTE: STUDENTS MAY NOT WORK DURING REGULARLY SCHEDULED CLASS TIME. IF CLASS IS CANCELLED OR DISMISSED EARLY, THE STUDENT MUST PROVIDE DOCUMENTATION FROM THE FACULTY MEMBER BEFORE BEGINNING WORK.

REQUIRED SKILLS:

	Answer phones		Grounds/landscaping		Statistics
X	Ability to work in office setting		Interpersonal skills		Theatre/Stage Production
	Ability to do physical labor	X	Inventory	X	Time management skills
	Accompanist		Lifeguard Certification		Tutoring
X	Clerical/filing			X	Typing/Data Entry
X	Computer skills	X	Photography		Sales
	Customer Service		Research		Video/audio/sound technical skills
	Custodial		Science knowledge to assist lab		Web page design
X	Effective Communication	X	Sports Information		

Other, please specify:

Additional Information: Student should provide example of sports photography work prior to hire