



Student Worker Position Description
William Jewell College
2023-24 Academic Year

Office or Department: Athletic Department

Contact Person: Assistant Coach Jasmine Harris

Email: harrisj@william.jewell.edu

Job Title: Student-Manager

Job Description: We are seeking a dedicated and organized individual to join our women's basketball team as a Student-Manager. The Student-Manager will play a crucial role in supporting the team's operations and ensuring the smooth execution of various tasks, both on and off the court.

Hours: 10 hrs./week

Daily Schedule: Available from 8:00 AM- 5:00 PM *subject to change

Semester(s) of Employment: Fall & Spring

Wage Rate:

\$12.00/hr. [underclassmen rate]

\$12.25/hr. [upperclassmen rate]

NOTE: Students may not work during regularly scheduled class time. If class is cancelled or dismissed early, the student must provide documentation from the faculty member before beginning work.

Qualifications & Requirements:

- Strong organizational skills and attention to detail.
- Excellent communication and interpersonal abilities.
- Ability to multitask and work effectively in a fast-paced environment.
- Knowledge of basketball rules and game dynamics is a plus.
- Previous experience in sports management or related field preferred.
- Flexibility to work evenings, weekends, and travel as needed.
- Enthusiasm for women's basketball and a genuine interest in supporting athletes.
- Proficiency in Microsoft Office and scheduling software.
- Valid driver's license and reliable transportation.
- Ability to handle physically demanding tasks such as equipment setup.

Benefits:

- Opportunity to work closely with a dynamic women's basketball team, as a member of the staff.
- Gain experience in sports management and event coordination.
- Contribute to the growth and success of the team.

If you are a motivated and organized individual with a passion for basketball and team dynamics, we invite you to apply for the position of Women's Basketball Student-Manager by emailing Assistant Coach Jasmine Harris (harrisj@william.jewell.edu). Join us in supporting our team's journey to excellence both on and off the court.