

## Authorization Agreement for Direct Deposit of Payroll

I hereby authorize William Jewell College to initiate credit entries and, if necessary, debit entries for any credit error to my account indicated below and the depository named below, hereinafter called BANK, to credit and/or debit same to such account.

**Action:**     **New Student**     **Change**

**Checking**    BANK \_\_\_\_\_ Amount to be deposited \_\_\_\_\_  
Transit # \_\_\_\_\_ Account # \_\_\_\_\_

**Savings**    BANK \_\_\_\_\_ Amount to be deposited \_\_\_\_\_  
Transit # \_\_\_\_\_ Account # \_\_\_\_\_

This authority is to remain in full force and effect until William Jewell College has received written notification from me of its termination in such time and in such manner as to afford William Jewell College and the BANK a reasonable opportunity to act on it.

NAME \_\_\_\_\_ SSN \_\_\_\_\_  
(PLEASE PRINT)

DATE \_\_\_\_\_ SIGNATURE \_\_\_\_\_

ATTACH VOIDED CHECK BELOW

John and/or Jane Doe 1000 Main St. Home Town, USA 10001	600
	_____20_____
PAY TO THE ORDER OF _____	\$ _____
_____	DOLLARS
MEMO _____	_____
: 256000649   :	555000612                      600

┌───────────┐  
└───────────┘  
Transit No.

┌───────────┐  
└───────────┘  
Account No.

┌───────────┐  
└───────────┘  
Check No.

**IMPORTANT:** Notify payroll immediately upon changing your bank account.